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Work Comp Submission Requirements

SUBMISSION DATA NEEDED- \$10,000 TO \$130,000 PREMIUM ACCOUNTS:

- Acord 130 WC application, complete with:
 - Federal Employer Identification Number
 - NCCI (or other Rating Bureau) Number
 - UAIN Code-Required for MI, NJ, or NY state locations or Tax Payer ID # for RI.
 - Current Experience Modification and effective date
 - Description of operations (exactly what do they do)
 - Current exposure-payroll/number of employees per class code by location
 - ACORD WC application General Information section completed accurately

- NCCI (or other Rating Bureau) Experience Data Worksheets, if available.

- New Venture:** New ventures may be eligible with 3-5 years experience in a similar business. Provide specific details (resume type information) of owners/manager related work history, loss experience, etc.

TIPS TO GET THE BEST QUOTE:

- √ Your target quote date and premium.

- √ Expiring premium, carrier, and elaborate on the situation with the current carrier/quote opportunity. Do you presently write?

- √ Loss runs-Preferred but not required in most states. Required for AR, DE, FL, KS, MD, MN, MO, MT, NJ, NH, RI, WI, and ME. (Current years currently valued loss runs and Experience Data Worksheet will give four years loss history)

- √ Large Loss Exhibit-List claims in excess of \$10,000, if any, with explanation of what happened, extenuating circumstances, and corrective action

- √ Trucking Accounts-Complete Trucking Supplement (on web site)